

## Application Tips

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HELIOS  
SCHOLARS  
at TGen

It is important to remember that this is a competitive internship and earning a spot can come down to the effort you put into your application. Make sure you are putting your best foot forward and take the time to develop a strong application.

1. Start Early – Our application cycle is open for over six weeks. That window of time gives you enough time to complete your application. It also should provide enough time for individuals writing your letters of recommendation to have sufficient time to complete a letter on your behalf - should you ask them in time.
2. Prepare A Strong Personal Statement – You will want to research the organization and learn about what we do. This information can be used in your personal statement to demonstrate a clear interest in why you want to take part in the program. This can set you apart from other applicants.
3. Support Those Writing Your Letter of Recommendation – Provide the individuals you are asking to write a letter of recommendation a brief description of the program and a few details about yourself that you would like included in your letter. This will allow them to write you a strong letter that will support your application.
4. Ask For Help – When creating material for an application you want to be sure that all the content is correct, including grammar and spelling. Ask those you know to review items like your personal statement and short answers to make sure all errors have been found. This will allow the content of your application to not get looked at poorly due to errors.
5. Reach Out – Creating an application can raise questions and you may feel that you need some guidance. Don't hesitate to reach out and ask for assistance from our team. You need to feel prepared to be able to put your best application forward for the program, we are here to help.
6. Submit On Time – The closing deadline is a hard deadline and no materials, even the letter of recommendation, will be accepted after the applications closes. Be mindful of the deadline and make sure all parts of your application are submitted ahead of that timeframe.